

THE KATE EDGER EDUCATIONAL CHARITABLE TRUST

## FOUNDATION AWARDS

(Including Jane Bellamy and Elizabeth Godfrey Foundation Awards)

### PURPOSE

- a) To assist women, who have completed a full time Foundation Course at an approved tertiary institute totalling 120 points at NCEA Level 3 or above, and have enrolled in their first year of full time study for their first degree or diploma at an approved Institute in the Auckland area, to meet course expenses. Applicants for this award must be enrolled or planning to enrol full-time for a degree or diploma at the University of Auckland, the Albany Campus of Massey University, AUT University, Manukau Institute of Technology, Unitec, Whitecliffe College of Art, Laidlaw College, Northland Polytechnic, or Te Whare Wānanga O Awanuiārangī, Auckland.
- b) In addition, the **Jane Bellamy and Elizabeth Godfrey** named awards are to assist two women students from the University of Auckland's Foundation Programme to study towards a degree at the University of Auckland. **Only applicants who have completed this Programme will be considered for the two named awards. Applicants for these awards must apply online to the University of Auckland.**

If you are enrolled or intending to enrol at the University of Auckland you **MUST** apply using the online application form available at <https://www.auckland.ac.nz/en/for/current-students/cs-scholarships-and-awards/cs-search-for-scholarships-and-awards.html#/form> Applications not made online will not have a successful award recorded on your University of Auckland transcript.

Applicants enrolled at other institutes in the Auckland area should apply using the following form.

### REGULATIONS

1.
  - a) A number of Foundation Awards of \$2,000 shall be offered annually
  - b) Two Foundation Awards of \$18,000 will be available for offer annually, for candidates who have completed the University of Auckland Foundation Programme, to be paid in instalments over a six semester period
2. Applicants for a Foundation Award must be:
  - a) women;
  - b) undergraduate students studying full time for their first degree or diploma;
  - c) New Zealand Citizens or Permanent Residents;
3. In making these awards, the selection committee shall give consideration to:
  - a) a certified copy of the applicant's tertiary record;
  - b) a certified statement by an academic staff member who knows the applicant well;
  - c) the applicant's need for financial assistance;
  - d) the applicant's aspirations for the future;
  - e) any special circumstances e.g. family responsibilities, personal disability, considered relevant.
4. Each applicant for these awards must submit her application **on the current prescribed application form**, together with:
  - a) a certified copy or statutory declaration of her academic record, including details of the foundation course totalling 120 points that has been completed (this can be in the form of a certified digital document from the tertiary institution);
  - b) a certified copy of evidence of status as a New Zealand Citizen or Permanent Resident (not Driver Licence);
  - c) brief details of the items on which she would spend the award: for example; fees, equipment, art materials, software. NB – this does not include personal and living expenses, transport or childcare;
  - d) a brief outline of the work she hopes to do in the future;
  - e) a certified statement on the prescribed form.

*This award is funded by the Kate Edger Educational Charitable Trust*

*July 2017*

**“Certified copy” means a copy of the original, certified as true by an appropriate authority (for example, Registrar, Head of Department or Study Supervisor, or Justice of the Peace). “Statutory declaration” must be made before a Justice of the Peace or Solicitor on the appropriate form.**

5. a) The first instalment of each of the named Foundation Awards will be paid on the presentation of proof of full time enrolment in a degree course at the University of Auckland (for example, a receipted fees invoice or certification from the relevant department). Subsequent instalments will be paid at the beginning of each semester on receipt of evidence of satisfactory grades having been achieved in the previous semester. If circumstances arise such that you are unable to complete a semester, you **MUST** advise the Awards Coordinator before the end of the semester. Failure to do so may result in cessation of funding for the Award.

b) Other Foundation Awards shall be paid in one instalment on presentation of proof of full time enrolment in a degree or diploma at one of the Institutes named above: for example, a copy of a receipted fees invoice or certification from the relevant Department.

6. Each recipient of a Foundation Award is required to make a short written report at the end of the semester.

### **APPLICATIONS AND ENQUIRIES**

Applications for the \$2,000 Foundation Awards or the \$18,000 Jane Bellamy and Elizabeth Godfrey Foundation Awards, who are enrolled or intending to enrol at the **University of Auckland**, must apply online using the online application form available at <https://www.auckland.ac.nz/en/for/current-students/cs-scholarships-and-awards/cs-search-for-scholarships-and-awards.html#/form>

Applications from students enrolled at **other Institutes** should apply as follows:

Download and complete an application form: [www.academicdresshire/AwardsAvailable/UndergraduateAwards](http://www.academicdresshire/AwardsAvailable/UndergraduateAwards)  
Enquiries to: [awards@kateedgertrust.org.nz](mailto:awards@kateedgertrust.org.nz)

Submit completed applications by:

Email attachment plus scanned copies of 4 a) b), and e) above to [admin@kateedgertrust.org.nz](mailto:admin@kateedgertrust.org.nz);

Or by post to Foundation Awards, The Kate Edger Educational Charitable Trust, Private Bag 93208, Parnell, Auckland 1151;

Or hand deliver to Academic Dress Hire, 17 George Street, Parnell.

**Closing date: 12 February 2018**

THE KATE EDGER EDUCATIONAL CHARITABLE TRUST

FOUNDATION AWARDS

Application Form

Complete both pages. Please print clearly using black ball point pen

(All information provided is confidential)

1. PERSONAL DETAILS

NAME: .....

Student ID no: ..... Telephone number: .....

Email: ..... Mobile: .....

Address: (Street address, not a PO Box number)

.....

.....

RESIDENCY

Are you a New Zealand Citizen Yes / No Permanent Resident Yes / No

Please supply a certified copy of evidence of your status: a birth certificate, citizenship certificate or relevant passport pages

2. ACADEMIC RECORD

Degree/Diploma for which you are enrolled: .....

Institute and Department in which you are enrolled: .....

.....

Principal subjects you are studying this semester:.....

Expected date of completion of first degree/diploma: .....

Please attach a certified copy of your official academic record up to the date of this application.

3. What sources of income do you have or hope to have to assist you in funding your studies? (E.g. income support, student allowance, student loan, paid employment, other awards or scholarships etc.)

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**4. Note any special circumstances (family, personal or financial) that could be considered as part of your application:**

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 .....  
 .....  
 .....

**5. Future Goals. Briefly describe the work you intend to undertake once you have completed your course of study.**

.....  
 .....  
 .....

**6. Verification.** A verification on the prescribed form by someone who knows you well, not a close relative, that the contents of your application are true and that you have a genuine desire to complete a qualification.

**Give the name of the person you have asked to make this verification:** .....

**FINAL CHECK:**

Please tick each statement after confirming you have met all requirements.

I have read the purpose and regulations of the award	
I am a full time student	
I have given full details in every section	
I have enclosed all the supporting documents required, including proof I have undertaken a foundation course totalling 120 points.	
A certified copy of proof of NZ Citizenship or permanent residency	
I have enclosed a signed verification	

(N.B. The form for a Statutory Declaration is available at the end of this application)

**Please ensure that you keep a copy of your application**

***The Selection Committee will NOT consider applications that do not contain the above information.***

Your signature \_\_\_\_\_ Date: \_\_\_\_\_

**Applicants who are not submitting the online application to the University of Auckland should send this application by:**

**Email attachment** of your completed application plus scanned certified copies of academic record, evidence of New Zealand Citizenship or Permanent Residency and Verification Statement to [admin@kateedgertrust.org.nz](mailto:admin@kateedgertrust.org.nz)

**Or by post** to Foundation Awards, The Kate Edger Educational Charitable Trust, Private Bag 93208, Parnell, Auckland 1151

**Or hand deliver** to Academic Dress Hire, 17 George Street, Parnell.

**Closing date: 12 February 2018**

THE KATE EDGER EDUCATIONAL CHARITABLE TRUST  
**FOUNDATION AWARDS**

**Verification of Application**

The purpose of the Foundation Awards is to assist women, who have completed a full time tertiary Foundation Course totalling 120 points at NZQA Level 3 or above and have enrolled for their first year of full time study in their first degree or diploma at an approved Institute in the Auckland area, to meet course expenses.

*(All information supplied is confidential to those involved in the selection procedures.)*

<b>Applicant's Name:</b>	<b>Referee's Name:</b>
<b>Address:</b>	<b>Address:</b>
<b>Closing Date:</b>	<b>Occupation:</b>

I \_\_\_\_\_ certify that I have read this application and I believe the statements made by the applicant about the course as outlined and her circumstances to be true.

**Optional** - any further information you may like to add:

.....

.....

.....

.....

How long have you know the applicant? .....

In what capacity? .....

**Signed:** .....

**Foundation Award**  
**The Kate Edger Educational Charitable Trust**  
**Private Bag 93208**  
**Parnell, Auckland 1151**

**Closing Date: 12 February 2018**

**STATUTORY DECLARATION**

I.....  
(Full name of declarant)

Of .....  
(Address of declarant)

.....hereby solemnly and sincerely declare that  
(Occupation of declarant)

Annexed to this declaration have been obtained and printed without alteration from the internet.

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

Declared at: ..... this ..... day of.....20.....

Signature of Declarant .....

Before me ..... Justice of the Peace for New Zealand  
(Name of JP) (Authorised to take a statutory declaration)

.....  
(Signature of JP)

**PLEASE NOTE – MAKING A FALSE DECLARATION IS A PROSECUTABLE OFFENCE**

